

# OPT REQUEST FORM

**Other Required Forms** – Please submit this completed OPT request form and required documents below:

- Completed OPT Request form
- I-765
- I-94
- G-1145
- Copy of passport in black and white
- Copy of visa in black and white

Student Information		
Family Name:		Given Name:
Cell #:	Student ID #:	Major:
Degree: <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Bachelor's</span> <span>Masters</span> <span>PhD</span> </div>		
Are you currently employed on-campus?      Yes      No		
Have you applied for OPT before?      Yes      No		

OPT Information																				
<p><b>Request OPT Dates:</b></p> <ul style="list-style-type: none"> <li>- OPT Start date must be within 60 days grace period after your completion date</li> <li>- OPT End date is 364 days after your OPT Start date</li> </ul> <p>OPT Start date: _____ OPT End date: _____</p> <p>Date you completed an OPT workshop? _____</p> <p>If any, list your previous authorized employment <i>(Also, provide copies of the listed I-20s below)</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">CPT or OPT</th> <th style="width: 25%;">Part time or Full time</th> <th style="width: 25%;">Start date</th> <th style="width: 25%;">End date</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	CPT or OPT	Part time or Full time	Start date	End date																
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Academic/Graduate Advisor to Complete		
The student named above is expected to complete their degree requirements by: _____ (Month/day/year)		
Advisor Printed Name:	Advisor's Title:	Department Name:
Advisor Signature:		Date:
Comments:		