

STEM OPT Reporting Form

F-1 students, approved for the 24-month STEM OPT Extension, are required to report any changes of employment, address, name, immigration status, etc. within 10 days of the change. Students are also required to submit validation reports and evaluations within specific timeframes. All reports and evaluations must be reviewed by a DSO. The DSO must submit a validation report in the SEVIS system to maintain the student's F-1 record in "active" status.

Step 1. Confirm Personal Information

Today's Date: ___/___/___ UCR Student ID: _____
Month Day Year

Student Name: _____
Family Name First Name Middle Name

Street Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____ Phone Number: _____

Step 2. Select one STEM OPT Reporting Type

<input type="checkbox"/> Change of Employer/Position	<input type="checkbox"/> Validation Report (6 months & 18 months on STEM)	<input type="checkbox"/> 12-Month Self-Evaluation	<input type="checkbox"/> 24-Month Final Evaluation
1) Submit STEM OPT Reporting Form 2) Attach new I-983 Training Plan with new employer 3) Attach I-983 Final Evaluation of previous employer	1) Submit OPT Reporting Form	1) Submit OPT Reporting Form 2) Attach Page 5 of I-983 with completion of "Evaluation on Student Progress"	1) Submit OPT Reporting Form 2) Attach Page 5 of I-983 with completion of "Final Evaluation on Student Progress"

Step 3. Confirm Employment Information

Employment Status: New Employment/Position Same Employment Unemployment

Employer Name: _____ EIN#: _____ - _____

Employer Address: _____

City: _____ State: _____ Zip Code: _____

Employment Start Date: _____ Employment End Date: _____

Supervisor Last Name: _____ Supervisor First Name: _____

Supervisor E-mail Address: _____ Supervisor Phone Number: _____

Student Signature: _____ **Date:** _____

For more information on STEM OPT Extension Reporting responsibilities, please visit Study in the States website - <https://studyinthestates.dhs.gov/students-stem-opt-reporting-requirements>.