

May 21, 2020

Vice Provost Kelechi Kalu  
International Affairs

Dear Kelechi,

Thank you for your participation in the rate review process for FY20-21 rates. The Rate Committee has reviewed all of your submitted materials and provided recommendations regarding each of your rate requests to the Budget Advisory Committee (BAC). As we are facing an uncertain financial future due to the COVID-19 pandemic, the committees approached each rate request seriously, and the recommendations are based on the original call letter’s intent to ensure both financial viability and appropriateness of fund balances, as well as compliance to all applicable policies and procedures. This letter outlines the decisions and approvals regarding your FY20-21 rates.

**Visa Services**

Due to the estimated carryforward balance at the end of FY20 and the uncertainty of fiscal year 2020-21 demand, I am approving a 15% rate increase for FY20-21 (shown below) rather than the originally planned ~30% increase.

<b>Rate Description</b>	<b>New or Existing</b>	<b>Current Rate</b>	<b>FY21 Approved Rate</b>	<b>% Increase</b>
H-1B Initial /Transfer/COS	Existing	\$2,000	\$2,000	0.0%
H-1B Extension	Existing	\$1,100	\$1,100	0.0%
H-4 Dependent	Existing	\$150	\$150	0.0%
H-1B Degree Evaluation	Existing	\$50	\$50	0.0%
H1-B Shipping Processing Fee	Existing	\$50	\$50	0.0%
H1-B FedEx Fee	Existing	\$50	\$50	0.0%
J-1 - One Year	Existing	\$750	\$863	15%
J-1 - Two Year	Existing	\$1,500	\$1,725	15%
J-1 - Three Year	Existing	\$2,250	\$2,588	15%
J-1 Extension (One year)	Existing	\$525	\$604	15%
J-1 Extension (Two year)	Existing	\$1,050	\$1,208	15%
J-1 - COS, Short Term, Student or Non-Degree	Existing	\$750	\$863	15%
J-1 Physicians	Existing	\$450	\$518	15%
J-2 Dependent Forms	Existing	\$75	\$86	15%
J-1 Orientation	Existing	\$30	\$35	15%
J-1 Shipping Processing Fee	Existing	\$75	\$86	15%
J-1 FedEx Fee	Existing	\$75	\$86	15%
O-1 & O-3 - Initial	Existing	\$600	\$690	15%
O-1 & O-3 - Extension	Existing	\$600	\$690	15%
O-1 & O-3 - Dependent	Existing	\$600	\$690	15%

<b>Rate Description</b>	<b>New or Existing</b>	<b>Current Rate</b>	<b>FY21 Approved Rate</b>	<b>% Increase</b>
O-1 & O-3 Shipping Processing Fee	Existing	\$75	\$86	15%
O-1 & O-3 FedEx Fee	Existing	\$75	\$86	15%
TN - Initial	Existing	\$750	\$863	15%
TN - Extension	Existing	\$600	\$690	15%
TN Shipping Processing Fee	Existing	\$75	\$86	15%
TN FedEx Fee	Existing	\$75	\$86	15%
E-3	Existing	\$750	\$863	15%
E-3D	Existing	\$225	\$259	15%
E- Shipping Processing Fee	Existing	\$75	\$86	15%
E - FedEx Fee	Existing	\$75	\$86	15%
P-3	Existing	\$2,200	\$2,530	15%
P-3 Shipping Processing Fee	Existing	\$75	\$86	15%
P-3 FedEx Fee	Existing	\$75	\$86	15%
LPR EB1 or EB2 PERM (Faculty Only)	Existing	\$440	\$506	15%
LPR PERM (Staff Only)	Existing	\$440	\$506	15%

Additionally, consistent with last year, the Rate Committee has requested that a Time & Motion study be performed based on current costs in order to understand the appropriate rates for Visa services. A study has not been done in over 5 years and the staffing structure of the operation has changed over time. Please collaborate with FP&A in Fall 2020 to ensure the study is complete prior to next year's rate process.

Please have your staff prepare the necessary temporary budget entries so that the budgets as presented in your applications are established within UCRFS.

If you have any questions, please contact Director Stephanie Flores at extension 27715 or via email at [Stephanie.flores@ucr.edu](mailto:Stephanie.flores@ucr.edu).

Sincerely,



Thomas M. Smith, Ph.D.  
Interim Provost and Executive Vice Chancellor

xc: Vice Chancellor and CFO Bomotti  
Associate Vice Chancellor Hull  
Associate Vice Chancellor McCracken  
Director Moore  
Director Flores