

## HAAC 2022-23 Annual Report

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**Department Mission:**

Education Abroad provides UCR students a gateway to high-quality international opportunities, offered through academic coursework, experiential learning, immersion to cultivate intercultural understanding and collaboration. We help students acquire the skills to work in a global marketplace, and promote access to global experiences as an integral part of a UCR education through student support services, including program advising, financial counseling, academic integration, and resource sharing

**Purpose:**

- 1) 22 proposal were submitted during the 2022-23 academic year. 22 proposals were approved by the HAAC. Due to the campus hybrid status, we had virtual and in-person programming.

Projected Referendum Fees Income in original Budget Plan: \$98,055.05

Actual Referendum Fees Income: \$107,467.66

Carry Forward Funds from last year: \$141,484.94

**Total Available Funds = \$248,952.60**

**EXPENDITURES**

Budget Item	Final Expenditures	Encumbered Expenditures	Reserved/Committed Funds	Budget Transfer
HAAC Stipend	\$11,056.50			
HAAC Meeting Meals	\$948.44			
HAAC Faculty Programming Stipend	\$1,096.43			
HAAC Administrative Student Assistant	\$22,014.63			
HAAC Marketing and Communications Student Assistant	\$13,028.14			

Student Staff Background Check	\$1,530.00			
EA Course Faculty Stipend				\$12,000.00
HAF Travel Grant	\$10,560.00		\$3,960.00	\$7,260.00
HAF Travel Grant - UCDC/UCCS	\$723.40		\$4,000.00	
HAF DACA Grant	\$575.00			
Education Abroad Information Session Series	\$10,190.76	\$100.00		
Education Abroad Student Panel Luncheons	\$2,352.62			
UCEAP Student Panel Dinner	\$624.45			
Worldfest Education Abroad Fair	\$6,379.84			\$200.00
Worldfest Post Fair Mixer	\$1,528.50			
DACA Programming	\$176.47			
Domestic Programs Programming	\$394.91			
Intercultural Programming	\$318.46			
Athletes Abroad	\$279.90			
Student Organization Programming	\$1,368.52			
Pre-Departure Programming	\$1,420.27	\$600.00		
Reentry Programming				
GOAL Programming	\$195.76	\$379.99		
EA & HAAC Tabling Supplies	\$665.03			
EA Brochures & Posters	\$3,069.52	\$3,625.00		
Promotional Items	\$3,521.23			
Horizons by Symplicity (MyUCR Abroad)	\$9,090.00	\$9,180.90	\$35,000.00	
Culturegrams Online	\$7,660.28	\$16,154.09		
SafeAbroad	\$6,008.44	\$28,101.66		
Like a Fish in Water Book	\$3,193.88			

EA HAAC Focus Group		\$1,100.00		
Power of Peers Tshirts (The WELL)	\$1,448.69			
Echeverria and Speer Film Screening	\$1,063.25			
Ethnic+Gender Program	\$175.00			
COVID-19 Student Panel 22	\$625.00			
Education Abroad Budgeting Trips While Abroad Panel	\$704.06			
CAPS Programming	\$374.94			
Academic Advisor Workshops	\$1,375.39			
Internship and Research while Abroad	\$781.37			
Bon Voyage 2022	\$2,420.57			
60th Anniversary Celebration & Bon Voyage	\$12,899.67	\$2,200.00		\$150.00
AI Grant Programming	\$489.73			
<b>Totals</b>	<b>\$142,329.05</b>	<b>\$61,441.64</b>	<b>\$42,960.00</b>	<b>\$19,610.00</b>

**Carryforward Notes or Other Budget Notes, if applicable:**

Carryforward total is \$13,082.85.

**Overview of Programs, Services, Staffing, & Support**

**Budget Item: HAAC Stipend**

As required by the bylaws, this is a student fee requires a student-based advisory committee to disperse the funds. The students selected for the committee will have access to confidential student information, and therefore must pass a background check which carries a \$124 charge/student. Highlander Abroad Advisory Committee by-laws state that student committee members will be awarded \$500/quarter of service. In

addition, the committee position incurs fees associated with liability, insurance, and benefits. In addition, R'Shared Services fee was charged to process student employment.

**Budget Item: HAAC Meeting Meals**

The Highlander Abroad Advisory Committee meets at least four times per quarter. In addition, they meet for training at the begin of fall and winter quarter. Due to meetings that take place during lunch or dinner, members may not have had an opportunity to eat, with subsequent consequences for their energy at the meetings. Therefore, funds are allocated to provide a meal for the meeting. 3 in-person trainings took place due to schedules and hybrid status of committee.

**Budget Item: HAAC Faculty Programming Stipend**

Two faculty advisors contribute their time and expertise to the Highlander Abroad Advisory Committee, assisting members as they determine the best uses for the funds. To compensate them for their efforts and input, they receive \$500 to be used for programming that raises awareness about education abroad. The following programming occurred as part of the HAAC Faculty Outreach Projects:

- STEM Education Abroad Student Panel
- The World Is Your Classroom for Education Majors Info Session

**Budget Item: HAAC Administrative Student Assistant**

The hiring of an Administrative Student Assistant to work with the International Affairs Business Office staff to assist with transactions associated with HAAC expenditures. 2 HAAC Administrative Student Assistants were hired. One had work study which made it possible to cover salary for both.

**Budget Item: HAAC Marketing & Communications Student Assistant**

The hiring of a Marketing & Communications Student Assistant to work with the Education Abroad and the HAAC Committee to assist with marketing and content creation for social media channels. 2 Marketing & Communications Student Assistant were hired.

**Budget Item: HAF Travel Grant**

This is to provide a travel grant to 60 students/year a travel grants up to \$660. 13 travel grants were awarded.

**Budget Item: HAF Travel Grant – UCDC/UCCS**

This is to provide a travel grant to 20 students/year a travel grants up to \$500. 10 travel grants were awarded.

**Budget Item: HAF DACA Grant**

This is to provide grants for DACA renewal and Advance Parole application costs 30 students/year a travel grants up to \$1070. 1 DACA grant was awarded.

**Budget Item: Education Abroad Information Session Series**

Discussions on international opportunities in partnership with the ethnic/gender offices and campus departments, known as Snack & Chat or Belltower Takeover sessions. Light snacks are provided during the discussions. 5 Belltower Takeover: My Journey to Education Abroad Series occurred during the fall and winter quarter.

**Budget Item: Education Abroad Student Panel Luncheons**

Recent participants from various programs will answer student questions and give advice and tips. In addition, we held would hold a general information session with light refreshments provided. 8 Student Panel Luncheons occurred over the academic year.

**Budget Item: UCEAP Student Panel Dinner**

Recent participants from various UCEAP programs will answer student questions and give advice and tips. In addition, we would hold a general information session and a UCEAP application workshop with dinner provided. UCEAP Student Panel Dinner was held in the winter quarter.

**Budget Item: Worldfest Education Abroad Fair**

Incentives were provided to get students to attend the education abroad fair fall and winter fairs. (100) \$25 gift cards were given out at the fall education abroad fairs. (100) \$25 gift cards were given out at the fall education abroad fairs. 275 hot dogs, chips, and drinks were given out at the Worldfest: Culture & Conversation event.

**Budget Item: Domestic Programs Programming**

Discussions on domestic opportunities with cultural related courses. Advance Parole for Education Abroad session and 2 Study Away Information Sessions were held in partnership with Undocumented Student Program and UC Immigrant Legal Service Center.

**Budget Item: Intercultural Programming**

A variety of events that provides interaction with international students. Light refreshments were provided. Intercultural Ambassador Hour was held in the fall quarter.

**Budget Item: Athletes Abroad**

Discussions on international opportunities in partnership with Athletics. 2 Education Abroad Athletics Information Session & Dinner were held in the spring quarter.

**Budget Item: Student Organization Programming**

Discussions on international opportunities in partnership with Athletics. The following programming occurred as part of the Student Organization Programming:

- Central American Student Alliance (CASA UCR) Info Session
- Fight For Autism's Education Abroad Information Session
- Model United Nations (MUN) at UCR Info Session
- Pre-Law Students Education Abroad Information Session

**Budget Item: Pre-Departure Programming**

A variety of workshops that provides support to students selected to participate on UCEAP/OAP/FLEAP programs. Regional Cross-Cultural Workshop was held in the fall and spring quarter.

**Budget Item: Reentry Programming**

Providing transportation to students attending the Lessons from Abroad Returnee Conference. Due to Lesson from Abroad being disbanded, this event did not occur.

**Budget Item: GOAL Programming**

Appreciation event/gift to the Global Opportunities Abroad Leader volunteers who do outreach and marketing for Education Abroad. In addition, GOAL tshirts were purchased.

**Budget Item: EA & HAAC Tabling Supplies**

Tabling supplies for workshops and event promotion.

**Budget Item: EA Brochures & Posters**

Marketing brochures and posters to promote EA programs.

**Budget Item: EA Promotional Items**

Promotional items to promote and create awareness of EA programs and 60<sup>th</sup> Anniversary of EA.

**Budget Item: Horizons by Symplicity**

For the annual payment of a three-year contract with Symplicity for the Horizons education abroad application portal (MyUCR Abroad) that includes the ability to charge credit cards for FLEAP deposits. In addition, funds were allocated for an additional three-year contact for 2024-2026.

**Budget Item: Culturegrams Online**

For the annual payment of a three-year contract with Proquest for Culturegrams Online housed in the UCR Library.

**Budget Item: Safeabroad**

For the annual payment of a five-year contract with Safeabroad for safety and risk management services and pre-departure workshop support services.

**Budget Item: Like a Fish in Water Book**

Purchase electronic and hard copies of Like a Fish in Water book to use for pre-departure training for departing education abroad students.

**Budget Item: Power of the Peers T-shirts**

The Power of the Peers Network Training provides training to 300+ UCR students who serve as student leaders, peer educators, peer mentors, and volunteers for various campus departments. Funding helped cover the cost t-shirts (plus mailing) to allow for campus recognition of this student cohort which coincides with National Mentor Appreciation Month (January 2022).

**Budget Item: Echeverria and Speer Film Screening**

“Picasso Presents Gernika” to introducing students to the history of Gernika through art created by UCR faculty with UCR students and tying that learning to the Education Abroad program will assist students in gaining a greater appreciation of international culture, will enhance study abroad experiences, and will strengthen students’ collaborative connections with faculty members. 2 screening were done in the fall quarter.

**Budget Item: Ethnic+Gender Program**

Instagram Takeover with Ethnic & Gender offices and Informational Workshop to promote educational abroad programs. Gift cards were purchased as incentives for the Instagram Takeover. Four events were held in fall quarter.

**Budget Item: COVID-19 Student Panel**

Studying Abroad During COVID-19: Student Panel and Information Session was held to provide a greater understanding and awareness of the safety measures and support that is available to them to successfully study abroad in current times. Session was held in spring 2022.

**Budget Item: Education Abroad Budgeting Trips While Abroad Panel**

Education Abroad Budgeting Trips While Abroad Panel was held to address the lack of aptitude in planning and budgeting for education abroad trips. One session was held in spring quarter.

**Budget Item: CAPS Programming**

Information session about coping and adjusting to life abroad given by a member of Counseling and Psychological Services (CAPS) along with a Q&A session with both a CAPS staff member and a past Education Abroad participant. One session was held in spring quarter.

**Budget Item: Academic Advisor Workshops**

Academic Advisor Workshop to discuss and identify ways to increase the number of students participating in education abroad programs. In addition, to provide a forum for academic advisors and student representatives from all colleges and units on campus to share ideas, best practices, and provide recommendations for future initiatives. Two workshops were held in spring quarter.

**Budget Item: Internship and Research while Abroad**

Information session with a student panel to focus on internship and research abroad opportunities. One session was held in spring quarter.

**Budget Item: Education Abroad Celebration & Bon Voyage**

Education Abroad Celebration & Bon Voyage was to highlight HAAC annual activities; recognize students going abroad and UCEAP reciprocity student returning home; and recognize the HAAC & GOAL members, scholarship recipients and the Global Citizen Award winner. The event was held in spring 2022.

**Budget Item: 60th Anniversary Celebration & Bon Voyage**

Education Abroad 60<sup>th</sup> Anniversary Celebration & Bon Voyage was to highlight 60 years of Education Abroad office at UCR; recognize students going abroad and UCEAP reciprocity student returning home; and recognize the HAAC & GOAL members, scholarship recipients and the Global Citizen Award winner. The event was held in the spring quarter.

**Budget Item: AI Grant Programming**

Academic Integration Grants were given to major departments for outreach in course articulation projects. Because of delay of the funds and FAU creation, HAF was used to support outreach events.