

HAAC 2021-22 Annual Report

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Department Mission:

Education Abroad provides UCR students a gateway to high-quality international opportunities, offered through academic coursework, experiential learning, immersion to cultivate intercultural understanding and collaboration. We help students acquire the skills to work in a global marketplace, and promote access to global experiences as an integral part of a UCR education through student support services, including program advising, financial counseling, academic integration, and resource sharing

Purpose:

- 1) 25 proposal were submitted during the 2021-22 academic year. 25 proposals were approved by the HAAC. Due to the campus hybrid status, we had virtual and in-person programming. In addition, COVID-19 led to the cancellation and/or suspension of a handful programs for the 2021-22 education abroad programs. The cancellation and/or suspension of programs impacted participation numbers for the 2022-23 academic year.

Projected Referendum Fees Income in original Budget Plan: \$97,939.57

Actual Referendum Fees Income: \$76,176.95

STIP Interest Earnings: \$680.17

Carry Forward Funds from last year: \$179,265.72

Total Available Funds = \$278,137.89

EXPENDITURES

Budget Item	Final Expenditures	Carry-forward
HAAC Stipend	\$9,466.87	\$22,033.13
HAAC Meeting Meals	\$81.61	\$518.39
HAAC Faculty Programming Stipend	\$1,424.89	\$1,575.11
HAAC Administrative Student Assistant	\$14,098.83	\$33,286.17
HAAC Marketing and Communications Student Assistant	\$4,239.79	\$41,145.21
Student Staff Background Check	\$888	
R'Shared Services	\$334	

EA Course Faculty Stipend		\$3000
HAF Travel Grant	\$5,894.84	\$33,705.16
HAF DACA Grant	\$575	\$24,085
Education Abroad Information Session Series	187.94	\$214.73
Education Abroad Student Panel Luncheons	3,936.90	-\$54.72
UCEAP Student Panel Dinner		\$610.36
Worldfest Winter Education Abroad Fair	\$1,175	\$4,325
Domestic Programs Programming	\$220.94	\$1,858.17
Intercultural Programming	\$1,113.95	\$606.22
Athletes Abroad	\$1,016.98	\$1,983.02
Student Organization Programming		\$2,200
Pre-Departure Programming	\$1,629.70	\$1,370.30
Reentry Programming		\$1,400
GOAL Programming	\$214.88	\$873.43
EA Equipment		\$61.01
EA Brochures & Posters	\$3,488.29	\$157.44
HAAC Promotional Items	\$14,923.21	-\$2,923.21
EA Stylus Pens		\$1002.08
Horizons by Symplicity (MyUCR Abroad)	\$11,500	
GooseChase License	\$3,000	
Power of the Peers Honorarium (The WELL)	\$100	
Power of Peers Tshirts (The WELL)		\$1,500
Echeverria and Speer Film Screening		\$500
FLEAP Faculty Outreach		\$1,750
Honors Outreach	\$476.31	\$650.69
COVID-19 Student Panel		\$125
Education Abroad Budgeting Trips While Abroad Panel	\$889.30	\$60.70
STEM Outreach	\$800	\$865
Pre-Health Student Outreach	\$300	
Education Abroad Celebration & Bon Voyage	\$9,039.77	\$20,380.23
10% Reserve		\$17,926.57
Totals	\$91,017.00	\$216,790.19

Carryforward Notes or Other Budget Notes, if applicable:

Carryforward total is \$141,484.94, which includes FY2019-20, FY 2020-21, and FY 2021-22 unused funds and the 10% Reserve.

Overview of Programs, Services, Staffing, & Support

Budget Item: HAAC Stipend

As required by the bylaws, this is a student fee requires a student-based advisory committee to disperse the funds. The students selected for the committee will have access to confidential student information, and therefore must pass a background check which carries a \$124 charge/student. Highlander Abroad Advisory Committee by-laws state that student committee members will be awarded \$500/quarter of service. In addition, the committee position incurs fees associated with liability, insurance, and benefits. In addition, R'Shared Services fee was charged to process student employment.

Budget Item: HAAC Meeting Meals

The Highlander Abroad Advisory Committee meets at least three times per quarter; we determined that the most convenient time for all members to meet is after hours, from 5 to 7 pm. At that time, members may not have had an opportunity to eat, with subsequent consequences for their energy at the meetings. Therefore, funds are allocated to provide a meal for the meeting. Only 1 in-person meeting took place due to schedules and hybrid status of committee.

Budget Item: HAAC Faculty Programming Stipend

Two faculty advisors contribute their time and expertise to the Highlander Abroad Advisory Committee, assisting members as they determine the best uses for the funds. To compensate them for their efforts and input, they receive \$500 to be used for programming that raises awareness about education abroad. Due to COVID-19, The previous 2 years of funding was allocated along with AY2021-22. The following programming occurred as part of the HAAC Faculty Outreach Projects:

- Living and Studying Abroad: A Student Panel
- Education Abroad & Startup Bootcamp: Software with an International Perspective Information Session
- Education Abroad & Functional Ecology and Herpetology of Namibia Information Session
- Education Abroad & London Leadership Experience Information Session
- Worldfest Culture & Conversation
- Education Abroad & Microfluidics Research Applications and Testing Information Session

Budget Item: HAAC Administrative Student Assistant

The hiring of an Administrative Student Assistant to work with the International Affairs Business Office staff to assist with transactions associated with HAAC expenditures. 2 HAAC Administrative Student Assistants were hired. One had work study which made it possible to cover salary for both.

Budget Item: HAAC Marketing & Communications Student Assistant

The hiring of a Marketing & Communications Student Assistant to work with the Education Abroad and the HAAC Committee to assist with marketing and content creation for social media channels.

Budget Item: HAF Travel Grant

This is to provide a travel grant to 60 students/year a travel grants up to \$500. 12 travel grants were awarded.

Budget Item: HAF DACA Grant

This is to provide grants for DACA renewal and Advance Parole application costs 30 students/year a travel grants up to \$1070. 1 DACA grant was awarded.

Budget Item: Education Abroad Information Session Series

Discussions on international opportunities in partnership with the ethnic/gender offices and campus departments, known as Snack & Chat sessions. Light snacks are provided during the discussions. 4 Snack & Chat session occurred during the fall quarter.

Budget Item: Education Abroad Student Panel Luncheons

Recent participants from various programs will answer student questions and give advice and tips. In addition, we held would hold a general information session with light refreshments provided. 5 Student Panel Luncheons occurred over the academic year.

Budget Item: UCEAP Student Panel Dinner

Recent participants from various UCEAP programs will answer student questions and give advice and tips. In addition, we would hold a general information session and a UCEAP application workshop with dinner provided. UCEAP Student Panel Dinner was held in the winter quarter. Fees were encumbered to be paid during AY2022-23.

Budget Item: Worldfest Winter Education Abroad Fair

An OAP Student Panel Dinner was held in-person. All other Worldfest programming was virtual.

Budget Item: Domestic Programs Programming

Discussions on domestic opportunities with cultural related courses. Study Abroad for DACA Recipients session was held in partnership with Undocumented Student Program and UC Immigrant Legal Service Center.

Budget Item: Intercultural Programming

A variety of events that provides interaction with international students. Light refreshments were provided. Intercultural Ambassador Hour was held in the fall quarter.

Budget Item: Athletes Abroad

Discussions on international opportunities in partnership with Athletics. The following programming occurred as part of the Athletic Programming:

- UCR Women's Basketball & HAF Promo Night
- W. Basketball First Step To Learn Abroad Session
- Track & Field First Step To Learn Abroad Session
- Softball HAF Promo

Budget Item: Student Organization Programming

Discussions on international opportunities in partnership with Athletics. The following programming occurred as part of the Student Organization Programming:

- Clear the Maze with Goosechase
- Clear the Maze with Goosechase Award Ceremony & EA Info Session

Budget Item: Pre-Departure Programming

A variety of workshops that provides support to students selected to participate on UCEAP/OAP/FLEAP programs. Regional Cross-Cultural Workshop was held in the spring quarter.

Budget Item: Reentry Programming

Providing transportation to students attending the Lessons from Abroad Returnee Conference. Due to COVID-19 this budget item was carryforward to AY2022-23 to be used.

Budget Item: GOAL Programming

Appreciation event/gift to the Global Opportunities Abroad Leader volunteers who do outreach and marketing for Education Abroad.

Budget Item: EA Equipment

Equipment for EA workshops and event promotion. Due to COVID-19 this budget item was carryforward to AY2022-23 to be used.

Budget Item: EA Brochures & Posters

Marketing brochures and posters to promote EA programs.

Budget Item: EA Promotional Items

Promotional items to promote and create awareness of EA programs.

Budget Item: EA Stylus Pens

Due to Covid-19, stylus pens were necessary to prevent cross contamination of single use pen during events. Pens also served as a way to promote and create awareness of EA programs.

Budget Item: Horizons by Symplicity

For the renewal of a three-year contract with Symplicity, for the Horizons education abroad application portal (MyUCR Abroad) that includes the ability to charge credit cards for FLEAP deposits.

Budget Item: GooseChase License

One-year GooseChase license for outreach project to engage students to learn about Education Abroad opportunities.

Budget Item: Power of the Peers Honorarium

The Power of the Peers Network Training provides training to 300+ UCR students who serve as student leaders, peer educators, peer mentors, and volunteers for various campus departments. Funding helped cover the cost of the guest speaker for the training.

Budget Item: Power of the Peers T-shirts

The Power of the Peers Network Training provides training to 300+ UCR students who serve as student leaders, peer educators, peer mentors, and volunteers for various campus departments. Funding helped cover the cost t-shirts (plus mailing) to allow for campus recognition of this student cohort which coincides with National Mentor Appreciation Month (January 2022).

Budget Item: Echeverria and Speer Film Screening

"Picasso Presents Gernika" to introducing students to the history of Gernika through art created by UCR faculty with UCR students and tying that learning to the Education Abroad program will assist students in gaining a greater appreciation of international culture, will enhance study abroad experiences, and will strengthen students' collaborative connections with faculty members. Due to lack of time to complete this project, this budget item was carryforward to AY2022-23 to be used.

Budget Item: FLEAP Faculty Outreach

FLEAP Informational Workshop for faculty. Due to HAAC member resigning position, this project was not completed.

Budget Item: Honors Outreach

Honors outreach programming to promote and create awareness of EA programs.

Budget Item: COVID-19 Student Panel

Studying Abroad During COVID-19: Student Panel and Information Session was held to provide a greater understanding and awareness of the safety measures and support that is available to them to successfully study abroad in current times. Fees were encumbered to be paid during AY2022-23.

Budget Item: Education Abroad Budgeting Trips While Abroad Panel

Education Abroad Budgeting Trips While Abroad Panel was held to address the lack of aptitude in planning and budgeting for education abroad trips. One session was held in spring quarter. Fees were encumbered to be paid during AY2022-23.

Budget Item: STEM Outreach

Information session with former education abroad participants to outreach to the Science, Technology, Engineering, and Mathematics (STEM) majors. The following programming occurred as part of the STEM Programming:

- STEM Career & Internship Opportunities Abroad
- STEM Education Abroad Student Panel

Budget Item: Pre-Health Student Outreach

Pre-Health student outreach programming to promote and create awareness of EA programs.

Budget Item: Education Abroad Celebration & Bon Voyage

Education Abroad Celebration & Bon Voyage was to highlight HAAC annual activities; recognize students going abroad and UCEAP reciprocity student returning home; and recognize the HAAC & GOAL members, scholarship recipients and the Global Citizen Award winner.

Budget Item: STEM Panel Spring 2021 Outreach

Information session with former education abroad participants to outreach to the Science, Technology, Engineering, and Mathematics (STEM) majors. (5) \$20 Amazon gift cards was raffled to participants, and the panelists were awarded a \$25 Amazon gift card for their participation.

Budget Item: GooseChase Scavenger Hunt Spring 2021 Outreach

This virtual scavenger hunt is to engage in an informative way for transfer students to learn about the various steps involved with researching their desired study abroad program. GooseChase offers missions for participants to complete. The missions will assign students to explore programs through UCR's Education Abroad, FLEAP's Story Maps, and MyUCR Abroad websites. The more missions participants complete, the more points teams will accumulate. The team with the most points was rewarded a \$20 Amazon gift card for each member.

Budget Item: 10% Reserve

Given our current student population, the Highlander Abroad Fee generates approximately \$90,000 over the academic year. While a significant sum, the funds will stretch only so far and the referendum was passed for a 5 year period only. To ensure that funds last beyond those 5 years, we set aside 10% of any funds left at the end of each academic year. Those funds are to be invested to generate a self-sustaining source that would be used to support education abroad costs in years to come.