

J-1 Social Security Verification Form

On-Campus Employment

STUDENT INFORMATION

To be completed by the student

Student Name (FAMILY NAME, given name): _____

Student ID: _____ Phone Number: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Address Updated in ISSM Portal? Yes No

EMPLOYMENT INFORMATION

To be completed by the employer

Employer Name: _____ Employer ID (EIN): _____

Employer Address: _____

Employer Phone: _____ Job Title: _____

Start Date: _____ Hours per Week: _____

Hiring Manager Name: _____ Hiring Manager Title: _____

Hiring Manager Signature: _____ Date: _____

(Must be original wet signature)

FOR INTERNATIONAL STUDENT & SCHOLARS OFFICE USE ONLY

As a Alternate Responsible Officer (ARO) at the University of California Riverside, I have verified that this student is in valid J-1 student status and is eligible to accept the above on-campus employment. Under J-1 immigration regulations, this student is limited to 20 hours of employment per week while school is in session. Full-time employment is permitted during vacation periods, provided the student intends to register Full-Time for the subsequent quarter.

Alternative Responsible Officer Signature: _____ Date: _____

Alternative Responsible Officer Name/Title: _____

INSTRUCTIONS TO SUBMIT THE SSN APPLICATION

To Complete the Application Process, please follow the [Online Application Instructions](#).